



## ANSTY AND STAPLEFIELD PARISH COUNCIL

Councillors are hereby summoned to attend the Meeting of Ansty and Staplefield Parish Council to be held in Whiteman's Green Sports Centre on Monday 11<sup>th</sup> May 2026 at 7:30pm, for the purpose of transacting the following business:

*Sarah Abellan*

**Sarah Abellan**  
Clerk to the Council, 5<sup>th</sup> May 2026.

### AGENDA

- 1. Election of Chairman** (and Chairman to complete Declaration of Office as appropriate).
- 2. Election of Vice Chairman** (and Chairman to complete Declaration of Office as appropriate).
- 3. The Chair to open the meeting.**
- 4. To receive apologies for absence.**
- 5. Public Session.**  
Ten minutes are available for the public to express a view or ask a question on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting. **Please contact the clerk if you would like to attend.**
- 6. To receive declarations of interest in items on the agenda.**
- 7. To agree the minutes of the Parish Council meeting held on Monday 13<sup>th</sup> April 2026.**
- 8. To receive updates from District and County Councillors.**
- 9. To consider the following planning applications and any others that arrive before the meeting.**

DM/25/3129	Land At Borde Hill Lane, Haywards Heath, West Sussex	Outline planning application for the erection of up to 117 dwellings, together with the provision of landscaping, open space, and associated development works, with access from Balcombe Road. All matters reserved except for access. (Amended plans and supporting statements received 15th April reducing the number of proposed dwellings to up 117 and reducing the size of the proposed roundabout).	Amended plans
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DM/26/0854	Chideok, Valebridge Road, Burgess Hill, West Sussex	Alterations and extensions to existing bungalow comprising 4 metre deep, single storey extension, hip to gable extensions to front, sides and rear with increase in ridge height by 500 millimetres.	
DM/25/2149	Land To R/O Keepers, Valebridge Road, Burgess Hill, West Sussex	Construction of 1 no. house with attached garage and retrospective permission for the creation of a new access from Valebridge Road. (Flood Risk Assessment received 12.01.2026. Arboricultural Method Statement and tree plans received 20.04.2026. Revised description agreed 22.04.2026)	Retrospective
AP/26/0017	Land East Of Ansty Cuckfield Bypass, Cuckfield, West Sussex	Outline planning application (All matters reserved except for access) for the redevelopment of land to the east of Ansty to create a new Garden Community, comprising of the erection of up to 1,450 homes (including 30% affordable housing), up to 90 residential care units (C2 class), a primary school, a SEND school, health hub, sports facilities including all weather hockey pitches and tennis centre, allotments, retail, community and employment uses together with ancillary and associated development including new and enhanced pedestrian/cycle routes, open spaces, and landscaping.	Appeal
DM/26/1002	Holmbush Farm, Isaacs Lane, Haywards Heath, West Sussex	Engineering works to create clean water storage lagoons to provide off mains drinking water for the cattle housed at the unit.	

**10. Cuckstye – Discuss latest developments and agree on any decisions needed as a result of the upcoming appeal.**

**11. To agree the following roles and responsibilities on the Parish Council.**

- 11.1. Finance Working Group**
- 11.2. Staplefield Working Group**
- 11.3. Staffing Working Group**
- 11.4. Community Grants Working Group**
- 11.5. Appointed trustees on Ansty Village Hall Trust**
- 11.6. Appointed trustees on Ansty Village Centre CIO**
- 11.7. Noticeboards.**
- 11.8. Bank signatories.**

**12. Review Policies.**

- 12.1. Review and approve IT Policy.**
- 12.2. Review and approve General Privacy Notice.**
- 12.3. Review and approve list of payments and direct debits.**
- 12.4. Review and approve accessibility statement.**

**13. Audit.**

- 13.1. To note and receive internal auditor report for 25/26 and agree any recommendations.**

**14. Agar.**

- 14.1. To consider and approve the Annual Governance Statement for the financial year 25/26.**
- 14.2. To approve the Accounting Statements for the financial year ending 31.03.2026.**
- 14.3. To confirm the dates of the period for the exercise of public rights.**

**15. CGR**

**15.1. Working group findings.**

**15.2. Transfer of assets.**

**16. Brook Street Grant.**

**16.1. To discuss and approve the use of different fencing.**

**17. Finance.**

**17.1. Monthly finances** - to agree the financial statement including the schedule of payments, the receipts, bank statements and bank reconciliation.

**17.2. Payments approved since last meeting** – Home from Home Cleaning and any others before the next full council meeting.

**18. Tree work.**

**18.1. Quote for work required – Review and approve, if required.**

**19. Playpark Opening.**

**20. Pavilion works, including any additional that arises before the meeting.**

**20.1. Urinals**

**20.2. Fire RA**

**20.3. Cricket Nets**

**21. Meetings/events Attended.**

**21.1. Brantridge School**

**21.2. WSALC Meeting**

**22. Minor matters for consideration and items for the next agenda.**

**23. Confirm date and place of next meeting.**